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March 15, 2010

Dear Agency Director:

Enclosed is the 2011 Agency Funding Application for the United Way of McLeod County. This application must be completed in its entirety and returned to the United Way of McLeod County office by 5:00 p.m. on **Friday, April 23, 2010** for funding consideration. The UWMC will consider proposals for funding specific agency programs, not "brick and mortar" projects.

Please be aware of the checklist included at the bottom of the application to insure that you have included everything requested. This year we will require your most recent IRS Form 990. All requested materials must be sent with the application, or the application will not be considered. Along with the application is the agency funding contract. **Please read the document carefully.** The items in the contract will be monitored and enforced throughout the next year and will help determine future funding for your organization. Please also note that agencies requesting funding for 2011 must be a non-profit 501©3 organization, or be in the process of obtaining 501©3 status.

If you would like to pick-up a printed copy of the application and contract please call our office at 320-587-3613 or email [unitedw@hutchtel.net](mailto:unitedw@hutchtel.net).

The Community Investment Review will be held on **Thursday, May 13, 2010** from 6:00-9:00 p.m. at the Hutchinson Middle School (1365 South Grade Road SW). Please remember that submitting an application does not mean your organization will automatically be invited to the Community Investment Review, or receive funding from the United Way of McLeod County in 2011. We will contact you with your invitation and scheduled presentation time for that evening. If you have a special time request or other questions, please call our office at 320-587-3613. **If invited, attendance at this hearing is mandatory for funding consideration.**

We ask that if you have any pictures of your agency's activities that might be appropriate for our United Way of McLeod County 2010 Fall Campaign materials, please bring them to the Community Investment Review. In addition, if you received funding from us this year, we would like to review copies of your brochures or communication pieces that identify your organization as a United Way partner agency.

Sincerely,

Paul G. Thompson  
Executive Director  
United Way of McLeod County

**Live United.**

**LIVE UNITED**